

# Battle Ground Town Council

## Meeting Minutes, April 13, 2020

Due to the health emergency in Indiana, this meeting was held by teleconference using the Zoom.us application. Roll call was answered by all five council members: President James Miller, Councilors Steve Hahn, Greg Jones, Mary Jo Totten, Matt Coppock. Also participating by video and audio were Attorney Eric Burns, Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk Treasurer Georgia Jones.

Guests who requested to participate: Steve Egly, Dave Buck, Andrea Agree, Colin Sullivan, Colin Dale, Dan Gemmecke, Bill Jones, Ronald Evans, Buffy Rogers.

President Miller opened the meeting at 6:00 p.m. There were no additions to the agenda.

### **Contracted Services**

Colin Dale had comments and a map to share regarding the Tomahawk Lane drainage project and easement. (map appended)

### **BG Development manual**

Discussion of the cost and benefits of pursuing a town development guide as proposed by Butler, Fairman and Seufert. The guide would be \$9800 to produce and the sewage tap fee portion would be \$1200. Motion by Greg Jones to approve the task order not to exceed \$11,000 for the project. Second of Matt Coppock, motion carried by roll call vote, 5 Aye 0 Nay. The target date for draft document is 90 days with completion in 120 days. Tabled??? Dev guide???

Battle Ground was awarded a 2020-1 Community Crossings Grant of \$449,100 in a notification letter dated April 7, 2020. Dave Buck presented a work order to develop specifications and bidding for the CR600 North mill and resurface project. Motion by Mary Jo Totten to approve a task order for the design and bidding phase not to exceed \$26,100. Second of Matt Coppock, motion carried by roll call vote. 5 Aye, 0 Nay. Specifications will be delivered on or before May 11 and bids accepted on or before June 8.

Attorney Eric Burns requested an introduction of the Additional Appropriations resolution. Georgia Jones read the funds affected by Resolution 20-108 request for additional appropriations. The additional appropriations advertised include one new fund, 0249 LOIT Public Safety.

|                              |            |
|------------------------------|------------|
| 0061 Rainy Day               | \$ 220,800 |
| 0249 LOIT Public Safety      | \$ 38,000  |
| 302 Local Road and Bridge    | \$ 42,600  |
| 2379 Cum Capital Improvement | \$ 9,000   |

Burns entertained a motion to pass the additional appropriation Resolution 20-108. Mary Jo Totten so moved, with second of Steve Hahn.

Burns instructed the council to open a public hearing to consider additional appropriations. Mary Jo Totten so moved, with second of Steve Hahn. There was unanimous approval of the council, motion carried. 5 Aye, 0 Nay.

After questions from the public were answered, there was unanimous agreement to close the hearing.

President Miller called for a vote on Resolution 20-108. Motion carried by roll call vote, 5 Aye, 0 Nay.

### **Minutes**

**Motion** by Greg Jones to approve minutes of the February 9 meeting, with second of Steve Hahn. Motion carried, 5 Aye, 0 Nay.

### **Clerk-Treasurer**

**Motion** by Mary Jo Totten to approve two registers of claims, March 9 and April 13. Second of Matt Coppock, motion carried. 5 Aye, 0 Nay.

Motion by Mary Jo Totten to designate James Miller the council representative to sign contracts and make human resource agreements on behalf of the council during the current COVID-19 health emergency. Second of Matt Coppock, motion carried by roll call vote. 5 Aye, 0 Nay

There was discussion about the current status of utilities, there is no shut-off service for late payment during the pandemic. No action was taken regarding billing or late fees.

### **Police**

Discussion of the pending golf cart ordinance resulted in agreement that Jerry Burk should create a plan outlining the types of cart activities the town may allow, to guide the wording of an ordinance. Jerry will provide the list of needs and restrictions to Eric Burns.

### **Utilities and Street Department**

The storm drain repair on Bittersweet will be completed April 14. During the pandemic, all elective sewer repairs are suspended. Ron Holladay requested a decision on the proposed pipelining on College street from town hall to North Street, before INDOT bridge repairs begin.

Motion by Mary Jo Totten to allocate \$25,000 from the sewage fund for the pipelining project as described. Second of Greg Jones, motion carried by roll call vote, 5 Aye 0 Nay.

The WTP computer is one of the older models that runs Windows 7. Due to the increasing need to view videos and photos of sewer inspections and participate in online meetings, this needs to be upgraded. Motion by Mary Jo Totten to approve \$1000 to replace the desktop and printer. Second of Matt Coppock. Motion carried by roll call vote, 5 Aye, 0 Nay.

### **Area Plan**

Greg Jones reports there were two APC meetings cancelled until they can find a way to hold hearings that comply with current mandates for physical distance.

### **Committees**

**Transportation** – Miller recapped the meeting with Tippecanoe County Parks and mentioned the sidewalk inventory. The council needs to continue looking for trail options from historic town to SR 43.

**Communication** – The invoice for another year of internet hosting is past due. The site could use a new look. The council is interested in a month-to-month payment if available, pending questions regarding a change to site format.

**Strategic Planning– no report**

**Citizen Advisory Groups– no report**

#### **Old Business**

**TIF / RDC** – Mary Jo Totten expressed concern that a member of the Battle Ground Redevelopment Commission is spreading false information about the Water Conservancy and Battle Ground on Facebook and Next Door. Her opinion is that this negative behavior does not promote the best interest of Battle Ground. She questions Zach Raderstorf continuing to represent the town on the commission. Eric Burns said commission members may be replaced by the same entity that appointed them. Georgia Jones researched the minutes and confirmed that Zach was appointed by the town council on September 19, 2019. A **motion** to remove Zach Raderstorf from the redevelopment commission was made by Mary Jo Totten, with a second of Matt Coppock. The motion was passed by roll call vote, 4 Aye, 1 Abstain. Greg Jones abstained from voting.

#### **New Business**

#### **Guest Comment**

President Miller adjourned the meeting at 8:00 p.m.

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Georgia Jones, Clerk Treasurer

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James Miller, Council President